



Worthing Learning Hub
Terms and Conditions Holiday Club
June 2025

Holiday Club Terms and Conditions

1. Booking and Payment

- Full payment is required at the time of booking to secure your child's place at the holiday club.
- Bookings will not be confirmed until payment has been received in full.
- We are unable to hold places without payment.

2. Cancellations and Refunds

- All bookings are **non-refundable** unless cancelled by us, the provider.
- If you cancel your booking for any reason, no refund will be issued.
- If we cancel a session (e.g. due to low numbers or unforeseen circumstances), you will be offered either a full refund or the option to transfer your booking to an alternative date.

3. Session Times and Activities

- Our core holiday club runs from **10:00am to 2:00pm**.
- Activities include (but are not limited to):
 - Messy play
 - Arts and crafts
 - Child-led play
 - Group games
- An optional **Follow-On Games Session** runs from **2:15pm to 4:15pm**, offering computer games and tabletop games. This session must also be booked and paid for in advance.

4. Food and Allergies

- Children must bring a **nut-free packed lunch**, snacks, and a refillable water bottle.
- **We are a nut-free setting.** No food containing nuts or nut products is permitted on the premises.
- Parents/guardians are responsible for checking all food items and ensuring they comply with our allergy policy.

5. Illness and Attendance

- Children must not attend if they are unwell or have a contagious illness.
- We reserve the right to refuse entry to any child who appears unwell.
- Missed sessions due to illness are not refundable.

6. Behaviour and Supervision

- We aim to create a safe, fun, and inclusive environment for all children.
- If a child's behaviour is persistently disruptive or endangers others, we reserve the right to withdraw their place without refund.
- All staff are DBS-checked and trained, and appropriate supervision ratios will be maintained at all times.

7. Minimum Numbers

- Sessions may be cancelled if minimum booking numbers are not met.
- In such cases, families will be offered either a full refund or the option to transfer to another date.

8. Medical Information

- It is essential that all medical information, allergies, and any additional needs are disclosed at the time of booking.
- Any medication required during the session must be clearly labelled with your child's name and accompanied by written instructions and a signed permission form.
- Staff are not permitted to administer medication unless prior consent and instructions have been provided.

9. Data Protection

- All personal data collected during the booking process will be handled in accordance with UK GDPR and Data Protection legislation.
- Your information will only be used for the purposes of administering the holiday club and will not be shared with third parties without your consent, unless required by law.

10. Photography and Media

- From time to time, we may take photographs or short videos during sessions for promotional use (e.g. on our website or social media).
- You will be asked to provide consent for your child to be included in such materials at the time of booking.
- No child will be photographed or filmed without explicit parental/guardian permission.